

# WCHS REDO POLICY

## Redoing an Evaluative Activity (Core Courses)

All students taking *courses at WCHS* are eligible for a redo of a summative assessment.

- A request for a redo **will be made within 2 school days** of receiving a mark on an evaluation.
- **A redo on a specific evaluative activity can only occur once.**
- The redo itself will be **completed** within a timely manner. The time and date will be determined by the classroom teacher. The assessment will be **returned** to the student **at maximum 3 school days after it is submitted.**

### Expectations of the Student Requesting a Redo

Teachers will have *reasonable* specific expectations/conditions before a redo is granted. These expectations may include but are not limited to the following:

- Demonstrating improved attendance, reduced tardiness and/or appropriate behaviour
- Producing a study guide or other pre-redo materials
- Attending extra help sessions
- Completing review work assigned in or out of class

### Exceptions to Redo Requests

In practice, not all assessments can be redone and these may include but are not limited to the following:

- Final exams - these fixed assessments are the final assessment of student achievement in the total course
- Unit exams – to maintain valid assessment materials which are developed over time to represent the most appropriate and fair assessment of student understanding of course content
- Pre-dos – assessments which provide the opportunity for students to hand in draft versions for scoring or teacher comment

### Calculation of Grade as a Result of Redoing an Evaluation

In all cases the mark awarded to the redone evaluation will replace the original mark regardless if the redo mark is more than or less than the original mark.

**WCHS Request for Redo Form  
(Core Courses)**

Course & Teacher: \_\_\_\_\_

Date Redo requested: \_\_\_\_\_

Date Redo to be done: \_\_\_\_\_

Assessment Type: \_\_\_\_\_

I accept and agree to the following requirements that, upon completion, may grant me the privilege of a Redo:

- \_\_\_\_\_  
\_\_\_\_\_
- \_\_\_\_\_  
\_\_\_\_\_
- \_\_\_\_\_  
\_\_\_\_\_
- \_\_\_\_\_  
\_\_\_\_\_
- \_\_\_\_\_  
\_\_\_\_\_

This signed form must be returned before the scheduled date of the Redo. At this time, the teacher will determine whether the criteria have been met sufficiently to grant a Redo.

Evaluation of the redone assignment may result in a **lower, higher or similar grade** when compared to the initial assessment.

Date: \_\_\_\_\_

Parent/Guardian (printed) \_\_\_\_\_

(Signature) \_\_\_\_\_

Student (printed) \_\_\_\_\_

(Signature) \_\_\_\_\_