

SAMPLE 7.6 – STUDENT WEEKLY ACTIVITY LOG

Name of Student: _____

Placement: _____

Note to Student: Write a brief description of the types of activities you worked at during the day, complete the day and times, and when this page is complete, have your supervisor sign it. This log is to be signed and submitted to your off-campus coordinator on the first school day of the following week.

Day/Date	Hours Worked			Tasks/Activities Performed
	From	To	Total Hours	
Monday				1. _____ 2. _____ 3. _____
Tuesday				1. _____ 2. _____ 3. _____
Wednesday				1. _____ 2. _____ 3. _____
Thursday				1. _____ 2. _____ 3. _____
Friday				1. _____ 2. _____ 3. _____
Saturday				1. _____ 2. _____ 3. _____

Hours from Previous Log: _____

Total Hours This Week: _____

Total Hours to Date: _____

Supervisor's Comments: _____

Please rate the student's overall performance for this week:

Excellent Very Good Satisfactory Unsatisfactory

Supervisor's Signature: _____

Student's Signature: _____

Source: Adapted with permission from materials supplied by Calgary Roman Catholic Separate School District No. 1.