

**Wetaskiwin Composite High School Parent Council**  
**Regular Monthly Meeting Minutes**  
**Monday, October 23rd, 2023 @ 7:00pm via Google Meets**

ATTENDEES: Karen Elgert (Principle), Heather Rasmuson (Chairperson), Kristine Belbeck (Vice Chairperson), Sanet Dippenaar (Secretary), Vicki Matyjanka, Jenn Tabler, Jennifer Shuffler, Cara Hetlinger, Karla Whitehead, Kathryn Weremey, Kristen Moore

**1. Welcome and Opening Remarks**

Heather Rasmuson opened the meeting at 7:02 pm and welcomed all present. Everyone was reminded about meeting protocol:

- Display correct name on screen for attendance taking purposes
- Raise hand, turn video on if possible, and state name when asking a question
- Copy of Agenda and Minutes of previous meeting shared in chat box

**2. Approval of Agenda**

Agenda approved as presented with no additions.

**3. Approval of Minutes [29 May 2023 Minutes](#)**

Heather gave attendees the opportunity to read minutes of 29 May 2023.

- Kathryn Weremey asked for clarification regarding the reason for September 2023 Minutes not presented tonight. Heather explained that September was the AGM and the last general meeting was in May.
- **Motion:** Kristine Belbeck made a motion to approve the Minutes of the WCHS Parent Council General Meeting Minutes for 29 MAY 2023.
- **Seconded:** Sanet Dippenaar seconded the motion.

The WCHS Parent Council General Meeting Minutes for 29 MAY 2023 was approved as presented.

**4. Reports**

**School Board Representative - Kathryn Weremey in lieu of Lynn Ware**

- Division has put a new phone system in most of the schools. The IT department is working hard to sort out all the hiccups.
- The Board is also working on wordsmithing and reviewing policies
- COSC meeting next week. Hoping representative from WCHS Parent Council will join meeting.

- In January there will be another Parent Involvement Discussion Meeting regarding things going on in the division. The Board wants parents to be aware that it is coming up and would appreciate their participation.
- New teachers were inducted into the ATA.
- Fall break coming up Nov. 6-10

**Student Council Representative - Mrs. Karen Elgert in lieu of Mrs. Stacy Palmer**

- Socktober happening currently. Working with **MSTH (Moms Stop the Harm)**. Sock drive to gather brand new socks and donate to people in need in the Wetaskiwin area. Looking for nice thick socks.
- Halloween decorations up. Activities planned: Scavenger Hunt / Pumpkin painting / Scream contest / Costume contest

○ **Administrator's Report - Karen Elgert**

1. Staffing update

- 915 students registered at school by end of September 2023. Lots of new out of province students. Had to start a waiting list until we knew we had enough teachers to accommodate all the students.
- Mr. Clare - joined Oct. 9th / Science and Math for grade 9/10
- Mrs Killen - English and Social grade 10, possibly some Comm classes too.
- Mrs. James helped with short term subbing as needed while the school was waiting for new teachers.

2. Sabre Support update

- Grade 9 mandated to come to Sabre support.
- Might be doing mandatory attendance for grade 10 for next year too.
- Lots of students signing up. Mandatory for students with grades under 65%.
- More students using independent classrooms.
- Learning commons capped at 45 students.
- Students not attending Sabre Support but arriving early for period 2 may wait just inside the front entrance of school. There is a foyer area available inside the building.

**Q:** Kathryn Weremey asked if grade 9's in Saber support may do any school work of choice during their time in Saber Support?

**A:** Karen Elgert explained that Fridays are flex days and students can do work of choice or get caught up on those days. Otherwise, Monday to Thursday is rotational - different subjects on different days.

3. Parent/teacher interviews

- Happened on 18 & 19 October 2023.
- Steady attendance by parents with their students.
- Tables set up in the front entrance / front hallway / library and cafeteria.
- Cosmetology / Woodwork etc were in their own specialized classrooms.
- Next round of Parent/Teacher Interviews in March 2024. Only one night.

4. Remembrance Day ceremony

- Thursday, November 2nd before Fall break at 10:30am
- Mrs. Cheryl Orr will organize and lead the ceremony.

5. Awards evening

- November 17 at 7pm at the school. Top students. People have been notified.

**Q:** Jen Taber: Who is the Awards Night for?

**A:** Karen Elgert: Top students in grades 10-12 from the previous academic year.

**Q:** Kristine Belbeck: How is notifications done?

**A:** Karen Elgert: Awards committee headed up Ms. Wood looks after all of that. They have sent out letters/ or will be doing that within the next day.

Mrs. Elgert commented on 2 more items:

New phone system

- WCHS does not have the new phone system yet. Waiting for all kinks to be sorted out and that it works well in other schools before they install it at WCHS. Mrs. Elgert looking forward to have her voicemail directly transmitted to her email. That way she has easier and more immediate access to her messages.

Grad preparation: Parent committee for Dinner/ Dance:

- November 15th from 7-8:30pm at the Cafeteria: Parent meeting for all parents of Grade 12 students interested in helping with planning the dinner/dance. The school admins will send out a message to all Grade 12 parents inviting them to attend this meeting.

## **5. New Business**

No new business.

6. **Next Meeting:** Monday, November 20th, 2023 @ 7pm via Google Meet. Future meeting dates: Jan 22/24, Feb 26/24, Mar 18/24, Apr 22/24 and May 27/24 (Mondays).

## **7. Adjournment**

Kristine Belbeck made a motion to adjourn the meeting at 7:30pm.  
Meeting Adjourned.